*102 B, Pocket-M, Sarita Vihar, New Delhi-110076 ashishtyagi0909@yahoo.com*

Profile Summary

* Research professional with more than 4.5 years of rich experience in Secondary Research, Market Research, Business Research, Competitive Intelligence, Knowledge Management and varied database.
* Experience in Proposal/RFP writing and management, Company profiling, Valuation analysis, Industry research, Business development, Benchmarking & Data analysis.
* Expertise in working on excel, designing and development of power point presentations, word reports and marketing collateral such as brochures, white papers, etc as per client’s request.

Professional Experience

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| Protiviti Consulting | Analyst – Internal Audit | June 2016 – Till Date |

Protiviti is a global **business consulting and internal audit** firm composed of experts specializing in risk, advisory, IT consulting and transaction services. The firm helps solve problems in finance and transactions, operations, technology, litigation, governance, risk, and compliance. Protiviti is a wholly owned subsidiary of Robert Half International Inc. which is a Fortune 500 company.

**Roles & responsibilities:**

* Assist seniors in **overall team management**, team initiatives and other important areas of work such as *internal trainings, work allocation* and *MIS*.
* **In-depth research** on various companies/industries/service offerings across geographies for business development as well as engagement execution.
* **Execute secondary research on** company: business model, segments, revenue model, strategy, issues/challenges, M&A history & analysis, analysing financial statements, trading & transaction comparable, competitive positioning, organization structure, key management, recent developments, SWOT, etc.
* **Managing requests for proposals/RFPs** and supporting sales force for acquiring new clients as well as fulfilling needs of existing clients.
* **Knowledge Management** – Work closely with teams in US to manage documents on specific IA pages on the firm’s intranet portal. Actively work with the internal Knowledge Management team in intranet portal management (Microsoft SharePoint) for respective service lines and aim to drive and align with the team’s knowledge management vision.
* **Data Analysis** – Analysing various data sets on ad-hoc and survey related requests in Excel and handle MIS of the process.
* Usage of research databases like Capital IQ, Avention, Audit Analytics, IBIS, Lexis Nexis, etc.
* Creating **high-impact, visually appealing deliverables/reports** such as power point presentations, word documents, excel etc.

**Significant Accomplishments:**

* Created best bets leading to appreciable lead time deduction for proposal and research related requests
* Created an internal repository of all process specific engagements since inception acting as a “go to” Document
* Created a flowchart for Proposal creation process for training purposes & meta-tagging and verification of all process related docs.

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| Cube Research | Research Analyst | Jan 2015 – May 2016 |

Cube Research is amongst the leading research firms focused on providing research and consulting-based solutions across industry verticals. The Firm aims to provide complete support to its clients through robust research tools and methodologies, high quality insights, transparent processes, and reliable knowledge base.

**Roles & responsibilities:**

* Execute secondary research oncompany: business model, segments, revenue model, strategy, issues / challenges, M&A history, competitive positioning, organization structure, key management, recent developments, SWOT, etc.
* Project management and adherence to the time and quality standards
* Drafting proposals and creating industry reports, company snapshots, vendor benchmarking, etc.
* Providing thought leadership to the project team
* Developing strategic insights and recommendations based on the research conducted
* Validating the research and development of client-ready output
* Producing output in the form of PowerPoint, Word, Excel, etc.
* Interacting with clients to understand requirements and deliver output, etc.

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| Far Horizon | Operations/Data Analyst | Aug 2012 – April 2013 |

One of the leading and most innovative and enterprising tour operating company in India. It offers luxury tailor-made holidays with high attention to detail and local knowledge, providing unparalleled and memorable experiences.

**Roles & responsibilities:**

The key job responsibility involved handling queries, preparing proposals involving itineraries and costings, data management (ERP), analysing and handling hotel/transport rates and contracts.

Academic Details

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| **Course** | **Board/University** | **Year** | **School/College** | **Percentage** |
| MBA | IILM | 2013-2015 | IILM Lodhi Road, New Delhi | 65 |
| BA | Delhi University | 2009-2012 | PGDAV college(M), New Delhi | 51 |
| XIIth | CBSE | 2008 | SBDAV Public School, New Delhi | 62 |
| Xth | CBSE | 2006 | SBDAV Public School, New Delhi | 69 |

Internships

**Eli Research, Faridabad** (2014) – Duration: 2 months

The key responsibilities involved secondary research and collecting & synthesizing data and preparing reports.

Extra-Curricular Activities

* Held the position of President of IILM Sports club and successfully organized many sports tournaments at IILM.
* Awarded as 'Best Performer of a Quarter' in the year 2012 while working with Far Horizon.
* Held an eminent position as the Captain of the School Cricket Team in 2007-2008 & awarded as the best Sportsman in the School.
* A.I.R. 9th in Eros infotech exam competition held all over India in 2000.